

FOREST SCHOOLS - ORCHARD PRIMARY SCHOOL

TOOLS RISK ASSESSMENT – PEN/SHEATH KNIFE



ASSESSORS: FIONA SHIELDS & RACHEL DAFT

DATE: 09/25

REVIEW DATE: 09/26

	HAZARD	PERSONS AT RISK	EXISTING PREVENTATIVE MEASURES	PROBABILITY (P) 1-5	SEVERITY (S) 1-5	RATING (P) X (S) 1-25	WHAT MEASURES NEED TO BE TAKEN	BY WHO
1	Knife transportation	Group and Leaders	All knives are kept in sheaths when not in use. LEADERS: LA, KK OR KS to carry knife at all times in rucksack when using rope, see rope assessment.	2	2	4	To ensure the group have a full understanding on how to carry the tool correctly – tool talks and good modelling.	FS, RD & LEADERS: LA, KK OR KS
2	Knife slipping when using	Group and Leaders	Tool maintenance – kept sharp and useable. No gloves worn to prevent slipping.	4	3	12	To ensure group have a full understanding on how to position the tool correctly when using it so if a slip occurs it will not make contact with them or any other group member.	FS, RD & LEADERS: LA, KK OR KS
3	Knife storage during a session	Group and Leaders	Knives have tethers on them to hand in suitable position off the floor.	1	3	3	Knives need to be in their sheath hanging from their tether.	FS, RD & LEADERS: LA, KK OR KS
4	Knife blade snapping	Group and Leaders	Regular and effective maintenance of tools.	2	3	6	The group should know that if a problem occurs with a tool they report it immediately to LEADERS: LA, KK OR KS or another adult who will report to LEADERS: LA, KK OR KS. LEADERS: LA, KK OR KS will decommission the tool.	FS, RD & LEADERS: LA, KK OR KS